



2018 Summer Recreation Employment Application Borough of Spring Lake

P.O. Box 638
423 Warren Avenue
Spring Lake, NJ 07762

PLEASE RETURN APPLICATIONS BY APRIL 15TH

Date: _____

Applicant Information:

Name: (Last, First, Middle) _____

Address: _____

City/Town: _____ State: _____ Zip: _____

Phone (Home): _____ (Cell): _____

Email Address: _____

Have you ever applied to the Borough before: Yes No If yes, give date: _____

Have you ever been employed by the Borough: Yes No If yes, give date(s): _____

Position(s): _____

If seasonal employment, date you can start: _____

Any requested days off between 6/25-8/3 list all _____

Are you currently employed: Yes No May we contact you at work? Yes No

May we contact your current employer? Yes No

Do you possess a current driver's license? Yes No

If you are under eighteen years of age, can you provide proof of eligibility to work? Yes No

Education: Provide information on your formal schooling and education. Include elementary, secondary, and post-secondary education, if any. Include any formal vocational or professional education. For high school and post-secondary education, indicate any major or specialty, such as academic business or trade.

School	Years Completed (Circle)	Graduated (Circle)	Major Field
Elementary	5 6 7 8	Yes No	N/A
High School	1 2 3 4	Yes No	
College	1 2 3 4	Yes No	
Other	1 2 3 4	Yes No	

Employment History: This section must be completed even if you attach a resume. List your last 2 employers, major assignments within the same employer. Begin with the most recent. Include any military service. Explain any gaps in employment in the space on this form marked comments.

Employer:	Date Started:	Work Performed/Responsibilities:
Address:	Date Left:	
	Starting Salary:	
Job Title:	Final Salary:	
Reason for Leaving:		
Supervisor's Name & Phone Number:		
May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer:	Date Started:	Work Performed/Responsibilities:
Address:	Date Left:	
	Starting Salary:	
Job Title:	Final Salary:	
Reason for Leaving:		
Supervisor's Name & Phone Number:		
May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Understanding & Agreements:

As an applicant for a position with the Borough of Spring Lake, I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true, and accurate. If hired, I understand that I may be separated from employment if the Borough later discovers that information on this form was incomplete, untrue, or inaccurate. I give the Borough of Spring Lake the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Borough the right to secure additional job-related information about me. I release the Borough of Spring Lake and its representatives from all liability for seeking such information. I understand that the Borough of Spring Lake is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Borough will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that the Borough may terminate me at any time in accordance with its established policies and procedures. No representatives of the Borough may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background and criminal checks.

Applicant's Signature: _____ Date: _____