

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 7, 2019**

Mayor Naughton called the Reorganization Meeting of the Mayor and Council of the Borough of Spring Lake to order at 7:01 P.M. with a moment of silent prayer. She then proceeded with the Pledge of Allegiance to the Flag. The Mayor announced that the meeting is being held in accordance with the Open Public Meetings.

PRESENT: Mr. Drasheff, Mr. Erbe, Mr. Judge (arrived at 7:09 pm), Mr. Frost (arrived at 7:04 pm), Mr. Sagui, Ms. Whalley, Mayor Naughton

ABSENT: None

ALSO PRESENT: Dina M. Zahorsky, Borough Clerk
W. Bryan Dempsey, Borough Administrator
Joseph Colao, Esq, Borough Attorney
Peter Avakian, Borough Engineer

Oaths of Office- Mayor & Borough Council

Mayor Naughton administered the Oath of Office to Robert Drasheff and Syd Whalley, newly elected Council Members.

Oaths of Office- Fire Department:

Mayor Naughton administered the Oath of Office to Fire Chief, Dennis Brown, Senior Deputy Fire Chief, Jack Gramlich, and Deputy Fire Chief, Frank Ciufu.

Organization of Mayor & Borough Council

The Mayor called for a nomination for Council President. Mr. Erbe nominated Mr. Brendan Judge, seconded by Mr. Frost.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: Mr. Judge

Council Liaison Assignments

Mayor Naughton read through the 2019 Mayor and Council Assignments.

Jennifer Naughton Mayor	Beach & Pool Utilities; Communications; County Relations; DPW/Recycling; Emergency Management; Finance; Personnel; Public Safety; Technology; Water & Sewer; Wreck Pond
Robert Drasheff Councilman	Land Use; Legislation; Planning Board; Roads; Water & Sewer; Wreck Pond
Joseph Erbe Councilman	COAH; DPW/Recycling; Finance; Historic Preservation; Land Use; Personnel; Roads
David Frost Councilman	County Relations; DPW/Recycling; Environmental Affairs; Parks & Recreation; Roads;
Brendan Judge Councilman	Beach & Pool Utilities; COAH; Construction/Zoning/Code Enforcement; Finance; Parks & Recreation; Personnel; Public Safety
Matthew Saqui Councilman	Beach & Pool Utilities; BID Liaison; Environmental Affairs; Land Use; Water & Sewer
Syd Whalley Councilwoman	BID Liaison; Board of Education; Library; Parks & Recreation; Shade Tree Committee

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Approval of Minutes:

Mr. Judge offered a motion to approve the minutes of December 18, 2018, seconded by Mr. Erbe.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Frost, Mr. Judge, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: Mr. Sagui

Resolutions

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

R-19-001-TEMPORARY MUNICIPAL BUDGET – 2019

WHEREAS, the Local Budget Law provides that (where any contracts, commitments, or payments are to be made prior to the final adoption of the 2019 Budget) temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, not exceeding 26.25 percent of the total operating appropriations in the 2018 budget may be temporarily appropriated less full debt service for 2019;

NOW, THEREFORE, BE IT RESOLVED that the attached temporary appropriations be made and that a certified copy of the resolution be transmitted to the Chief Financial Officer for her records:

GENERAL GOVERNMENT

Table with 2 columns: Description and Amount. Rows include ADMINISTRATION 0100, MAYOR AND COUNCIL 0110, MUNICIPAL CLERK 0120, FINANCIAL ADMIN. TREASURY 0130, AUDIT SERVICES 0135, REVENUE ADM. TAX COLLECTION 0145, TAX ASSESSMENT ADMIN. 0150, LEGAL SERVICES 0155, PROFESSIONAL SERVICES & PLANNING SERVICES, and LAND USE ADMINISTRATION.

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CODE ENFORCEMENT	
Salaries and Wages (011)	6,000.00
Misc. Other Expenses (204)	250.00
INSURANCE	
GROUP INSURANCE (220)	250,000.00
INSURANCE OTHER (210)	70,000.00
WORKERS COMP. (215)	90,000.00
CELEBRATION OF PUBLIC EVENTS 0420	
Misc. Other Expenses (204)	1,000.00
ZONING OFFICIAL 205	
Salary and Wages (011)	7,600.00
Misc Other Expenses (204)	250.00
POLICE DEPARTMENT 0240	
Salaries and Wages (011)	430,000.00
Misc. Other Expenses (204)	25,000.00
DISPATCHING (0380)	
Salaries and Wages (011)	40,000.00
Misc. Other Expenses (204)	4,000.00
INTERLOCAL/CONSTRUCTION OFFICIAL (0610)	
Salaries & Wages (011)	59,000.00
Misc. Other Expenses (204)	2,000.00
OFFICE OF EMERGENCY MANAGEMENT (0252)	
Salaries and Wages (011)	950.00
FIRST AID ORGANIZATION 0262	
Misc. Other Expenses (204)	6,500.00
FIRE DEPARTMENT 0265	
Misc. Other Expenses (204)	10,000.00
<u>PUBLIC WORKS</u>	
STREETS AND ROADS 0290	
Misc. Other Expenses (204)	10,000.00
OTHER PUBLIC WORKS FUNCTIONS (0300)	
Salaries and Wages (011)	400,000.00
Misc. Other Expenses (204)	9,000.00
<u>SANITATION</u>	
SOLID WASTE COLLECTION 0305	
Misc. Other Expenses (204)	200.00
PUBLIC BUILDINGS 0310	
Misc. Other Expenses (204)	12,000.00
VEHICLE MAINTENANCE 0315	
Misc. Other Expenses (204)	22,000.00
<u>HEALTH AND HUMAN SERVICES</u>	
BOARD OF HEALTH 0330	
Salaries and Wages (011)	900.00
Misc. Other Expenses (204)	100.00
Contractual Services (0412.020)	13,000.00
DOG REGULATION 0340	
Misc. Other Expenses (204)	0.00
<u>PARKS AND RECREATION</u>	
RECREATION DEPARTMENT 0370	
Salaries and Wages (011)	1,000.00
Misc. Other Expenses (204)	0.00
MAINTENANCE OF PARKS 0375	
Misc. Other Expenses (204)	12,000.00
LIBRARY 0390	
Salaries (011) and Misc. Other Expenses (204)	60,900.00
ACCUM LEAVE COMPENSATION	0.00

UTILITY EXPENSES AND BULK PURCHASES

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ELECTRICITY 0430	
Misc. Other Expenses (204)	20,000.00
STREET LIGHTING 0435	
Misc. Other Expenses (204)	25,000.00
TELEPHONE 0440	
Misc. Other Expenses (204)	10,000.00
GAS (Natural or Propane) 0446	
Misc. Other Expenses (204)	20,000.00
GASOLINE 0460	
Misc. Other Expenses (204)	15,000.00
LANDFILL/SOLID WASTE DISPOSAL 0465	
Contractual – County of Monmouth	30,000.00
<u>STATUTORY EXPENDITURES</u>	
SOCIAL SECURITY 0472	74,000.00
Municipal Court 0490	
Salaries and Wages (011)	6,800.00
CAPITAL IMPROVEMENTS 0900	
Capital Improvement Fund (207)	30,000.00

TOTAL GENERAL APPROPRIATIONS

FOR 2019 TEMPORARY BUDGET \$1,973,292.25

TEMPORARY BUDGET – WATER/SEWER UTILITY 2019

WATER/SEWER UTILITY 6001	
Salaries and Wages (011)	60,000.00
Misc. Other Expenses (204)	54,000.00
W/S CAPITAL IMPROVEMENT FUND 6002	
Capital Outlay (227)	10,000.00
Capital Improvement Fund (207)	10,000.00
FIN. ADMINISTRATION S&W (6004)	10,000.00
FIN. ADMINISTRATION AUDIT 6004	8,000.00
W/S STATUTORY EXPENDITURES 6005	
Social Security (108)	6,000.00
PAYMENTS TO S.M.R.S.A. 6009	215,400.00
N.J. WATER SUPPLY AUTHORITY 6010	27,736.00
SEMMUA 6011	130,000.00
ENGINEERING SERVICES 6014	2,500.00
UTILITY EXPENSES 6015	18,570.00
GROUP INSURANCE 6016	14,000.00
WORKERS COMPENSATION 6017	7,000.00
OTHER INSURANCE 6018	10,000.00

WATER/SEWER 2019 TEMPORARY BUDGET \$583,206.00

TEMPORARY BUDGET – BEACH UTILITY – 2019

BEACH UTILITY MAINTENANCE 8001	
Salaries and Wages (011)	75,000.00
Misc. Other Expenses (204)	15,000.00
BEACHFRONT OPERATION 8002	
Salaries and Wages (011)	26,000.00
Misc. Other Expenses (204)	20,000.00
POLICE 8003	
Salaries and Wages (011)	40,000.00
Misc. Other Expenses (204)	10,000.00
FINANCIAL ADMINISTRATION AUDIT 8004	
Misc. Other Expenses (204)	4,000.00

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LEGAL 8005	
Misc. Other Expenses (204)	2,000.00
INSURANCE 8006	
Misc. Other Expenses (204)	65,000.00
Group Ins. (220)	20,000.00
VEHICLE MAINTENANCE 8007	
Misc. Other Expenses	10,000.00
STATUTORY EXPENDITURES:	
SOCIAL SECURITY (108)	7,000.00
BEACH UTILITY CAPITAL IMPROVEMENT FUND 8013	
Capital Improvement Fund (228)	10,000.00
ENGINEERING SERVICES 8014	
Other Prof. Cons. Spec. Service	6,000.00
BULK UTILITY EXPENSES 8015	16,000.00
BEACH UTILITY 2018 TEMPORARY BUDGET APPROP.	\$326,000.00

TEMPORARY BUDGET – POOL UTILITY – 2019

POOL OPERATION 9001	
Salary and Wages (011)	\$20,000.00
Misc. Other Expenses (204)	15,000.00
ADMINISTRATION 9006	
Salary and Wages (011)	3,500.00
AUDIT SERVICES 9010	
Misc. Other Expenses (204)	3,000.00
INSURANCE 9012	
Medical (092)	5,500.00
Liability (209)	15,000.00
Workers Comp (271)	10,100.00
PUBLIC WORKS 9016	
Salary and Wages (011)	50,000.00
Misc. Other Expenses (204)	20,000.00
UTILITY EXPENSES	
Electricity (071)	3,875.00
Telephone Chg. (076)	375.00
CAPITAL IMPROVEMENTS (908)	
Capital Improvement Fund (207)	10,000.00
STATUTORY EXPENDITURES 9100	
Social Security (108)	2,950.00

TOTAL POOL UTILITY 2019 TEMPORARY BUDGET \$159,300.00

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

R-19-002-RESOLUTION – 2019 Staff Appointments

Be It Resolved, By the Mayor & Council of the Borough of Spring Lake, New Jersey, that the following staff appointments are hereby made effective 1/01/19.

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W. Bryan Dempsey	Borough Administrator, Stormwater Management Coordinator, Municipal Housing Liaison, Monmouth Municipal JIF & MEL Fund Commissioner, Southeast Monmouth Municipal Utilities Authority, Representative, Central Jersey HIF Alternate, Liaison to Water Authority, LOSAP Program Administrator, Grant Manager, Monmouth County Community Development Block Grant Representative, Deputy Borough Clerk		
Dina M. Zahorsky	Borough Clerk, Municipal Registrar, Human Resources, Alternate to Municipal JIF & MEL, Central Jersey HIF Alternate Commissioner, LOSAP Program Administrator, Recreation Assistant, Deputy Stormwater Coordinator, Alternate Monmouth County Community Block Grant Representative		
Frances Florentine	Purchasing Agent, Assistant Treasurer, Public Agency Compliance Officer, Alternate Municipal Registrar		
Lindsay Walker	Assistant to Administrator, Borough Clerk and Chief Financial Officer, Deputy Municipal Registrar		
Lia Florentine	Part-time - Assistant to Administrator, Borough Clerk and Chief Financial Officer		
Margaret McElynn	Planning Board Secretary		
Frank Phillips	Superintendent of Public Works, Safety Coordinator, Asst. Recycling Coordinator, Asst. Clean Communities Coordinator		
Harold McCormick	Foreman – Public Works		
Don Brahn, Sr.	Foreman – Public Works		
Don Brahn, Jr.	Clean Communities Coordinator, Recycling Coordinator		
M. Kevin Gerrity	Water/Sewer Plant Operator		
Randy Bruton	Asst. Water/Sewer Plant Operator		
Stephen K. Roe	Code Enforcement Officer		
Matthew Zahorsky	Zoning Review Agent		
Kathy Farr-Heine	Recreation Supervisor		
Chief Edward Kerr	Emergency Management Coordinator		
Edward Hale	Deputy Emergency Management Coordinator		
Dennis Brown	Fire Chief	2 Year Term	1/01/19-12/31/20
Jack Gramlich	Senior Deputy Fire Chief	1 Year Term	1/01/19-12/31/20
Frank Cuifo	Deputy Fire Chief	1 Year Term	1/01/19-12/31/20
Ryan Dullea	Fire Official/Inspector	1 Year Term	01/01/19-12/31/19
Patricia White	Municipal Court Administrator		
Dorothy Reibrich	Deputy Court Administrator		
James D. Carton, Esq.	Municipal Prosecutor		

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Ronald Sage, Esq.	Alt. Municipal Prosecutor
Charles Shaw, Esq.	Public Defender
Donald K. Greer, Jr., Esq.	Alt. Public Defender

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following amended resolution and moved its adoption, seconded by Mr. Erbe.

R-19-003-RESOLUTION – APPOINTMENTS TO PLANNING BOARD

Be It Resolved, by the Mayor and Council of the Borough of Spring Lake, that the following list of appointments are hereby approved:

Planning Board

Thomas Burrus	Class I	Mayor’s Designee	1 Year Term
Robert Drasheff	Class III	Council Member	1 Year Term
Lisa DeBerardine	Class IV		4 Year Term
Larry Iannaccone	Class IV		4 Year Term
Stuart Patterson	Class IVAlternate # 1		2 Year Term

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-19-004-RESOLUTION AUTHORIZING THE EXECUTION OF A
PROFESSIONAL SERVICES CONTRACT WITH THE BOROUGH OF
SPRING LAKE FOR THE PROVISION OF PROFESSIONAL SERVICES**

WHEREAS, there exists a need for professional services to be provided to the Borough of Spring Lake, County of Monmouth, New Jersey (the “Borough”) and the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provision of said services; and

					Amount not to exceed
PS#01-2019	Engineering Services	Peter Avakian	Leon S. Avakian, Inc.	788 Wayside Road Neptune, NJ 07753	\$64,500.00
PS#02-2019	Auditor	Robert A. Hulsart	Robert A. Hulsart & Company	2807 Hurley Pond Road, PO Box 1 Wall, NJ 07719	\$45,500.00
PS#03-2019	Labor Relations Counsel	Matthew J. Giacobbe, Esq	Cleary Giacobbe Alfieri Jacobs, LLC	5 Ravine Drive, PO Box 533 Matawan, NJ 07747	\$10,000.00
PS#04-2019	Bond Counsel	Joseph P. Baumann, Jr., Esq.	McManimon & Scotland, LLC	1037 Raymond Boulevard, Suite 4 Newark, NJ 07102-5408	\$10,000.00
PS#05-2019	COAH Counsel	Andrew Bayer, Esq.	Pashman Stein Walder Hayden, PC	Court Plaza South 21 Main Street, Suite 200 Hackensack, NJ 07601	\$10,000.00

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PS#06-2019	Planning Services	John Maczuga	JDM Planning Services, LLC	614 Harbor Road Brick, NJ 08724	\$7,500.00
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WHEREAS, the services to be provided are considered to be "Professional Services" pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the anticipated term of this contract is 1 year or until a successor is appointed; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "Professional Services" without public advertising for bids and bidding therefore, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, they are required to complete and submit a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate or candidate committee in the Borough of Spring Lake in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, sufficient funds are available for the services and will be certified on each voucher submitted for payment in accordance with their fee schedule, a copy of which is attached to their contract.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a contract between the above named persons/firms and the Borough to provide professional services to the Borough of Spring Lake; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, the Business Entity Disclosure Certification and the Contract shall be placed on file with the Clerk of the Borough; and

BE IT FURTHER RESOLVED, that a notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in accordance with law; and

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-19-005- RESOLUTION AUTHORIZING THE EXECUTION OF A
PROFESSIONAL SERVICES CONTRACT WITH THE BOROUGH OF SPRING
LAKE FOR THE PROVISION OF PROFESSIONAL SERVICES**

WHEREAS, there exists a need for professional services to be provided to the Borough of Spring Lake, County of Monmouth, New Jersey (the "Borough") and the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provision of said services; and

					Amount not to exceed
PS#07-2019	Legal Services	Joseph Colao, Esq	Pashman Stein Walder Hayden ,PC	Court Plaza South 21 Main Street, Suite 200 Hackensack, NJ 07601	\$81,000.00

WHEREAS, the services to be provided are considered to be "Professional Services" pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the anticipated term of this contract is 1 year or until a successor is appointed; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "Professional Services" without public advertising for bids and bidding therefore, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, they are required to complete and submit a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate or candidate committee in the Borough of Spring Lake in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

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WHEREAS, sufficient funds are available for the services and will be certified on each voucher submitted for payment in accordance with their fee schedule, a copy of which is attached to their contract.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a contract between the above named persons/firms and the Borough to provide professional services to the Borough of Spring Lake; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, the Business Entity Disclosure Certification and the Contract shall be placed on file with the Clerk of the Borough; and

BE IT FURTHER RESOLVED, that a notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in accordance with law; and

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-19-006-RESOLUTION – AUTHORIZING EXECUTION OF INTERLOCAL SERVICES
AGREEMENT WITH THE BOROUGH OF BELMAR FOR THE PROVISION OF
CHIEF FINANCIAL OFFICER**

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the Mayor and Borough Clerk be and hereby are authorized to execute an Interlocal Services Agreement with the Borough of Belmar for the provision of Chief Financial for the Borough of Spring Lake in the form annexed hereto and made a part hereof as if set forth at length herein.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-19-007- RESOLUTION – APPOINTMENT OF CHIEF FINANCIAL OFFICER
CHRISTINE MANOLIO**

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that Christine Manolio be and hereby is appointed the Chief Financial Officer for the Borough of Spring Lake in accordance with the Interlocal Services Agreement entered into with the Borough of Belmar. Said term to expire: December 31, 2019.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

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R-19-008- RESOLUTION- APPROVING EMPLOYMENT AGREEMENT- TIMOTHY GIBLIN

BE IT RESOLVED by the Mayor and the Borough Council of the Borough of Spring Lake that the Mayor and Borough Clerk be and hereby authorized to execute an employment agreement with Timothy Giblin a copy of which is annexed to hereto and made part hereof as is set fourth at length herein for the period January 1, 2018 through December 31, 2021.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-19-009-APPOINTING POLICE CAPTAIN
SPRING LAKE POLICE DEPARTMENT- TIMOTHY GIBLIN**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Spring Lake, that Timothy Giblin be and hereby is appointed as a Police Captain with the Spring Lake Police Department effective, January 1, 2019.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: None

ABSENT: None

ABSTAIN: None

Consent Agenda

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

R-19-010-RESOLUTION – DESIGNATING DEPOSITORIES FOR 2019

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that Bank of America, Ocean First Bank, Provident, and Manasquan Savings, Wells Fargo, and PNC Bank be and here hereby designated as depositories for the Borough of Spring Lake serving as follows:

Spring Lake Recreation, Spring Lake Trust and NJ State Unemployment Trust Account in Ocean First Bank, Spring Lake Heights;

Tax Account, Tax Capital, Payroll Account, Marriage License Trust Account, Dog License Account, and Spring Lake Police Law Enforcement Trust Account, Monmouth Avenue

Trust Account, Water-Sewer, Water-Sewer Capital, Developer Escrow Account, Spring Lake COAH Account, Unemployment Trust Account, Clearing Account, Pool Utility and Pool Capital, Beach Utility, Junior Lifeguards and Beach Capital in the Ocean First Bank, Spring Lake Heights;

BE IT FURTHER RESOLVED that the Mayor and Council reserve the right to change the location of said accounts as a result of the intent to consolidate all banking services into one or more institutions.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

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ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr Erbe.

R-19-011- RESOLUTION APPROVING CASH MANAGEMENT PLAN FOR 2019

BE IT RESOLVED, by the Mayor and Council of the Borough of Spring Lake, County of Monmouth, that for the year 2019, the following shall serve as the cash management plan of the Borough of Spring Lake.

The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Spring Lake's funds.

The following are suitable and authorized investments:

- Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e)
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1 (e) and conditions set by the Division of Local Government Services.
- New Jersey State Cash Management Fund.
- Repurchase agreements (repos) or fully collateralized securities that comply with N.J.S.A. 40A:5-15.1(a)

Each month the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

Bank of America, Wall	Capital One Bank, Sea Girt
Manasquan Savings Bank, Manasquan	Kearny Federal Savings Bank, Spring Lake Heights
Provident Savings Bank, Manasquan	Ocean First Bank, Spring Lake Heights
Wells Fargo Bank, Spring Lake	TD Bank, Wall

The CFO shall report to the Governing Body any account that does not earn interest.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

R-19-012- RESOLUTION- ESTABLISHING INTEREST RATES ON DELINQUENT TAXES

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the eight percent (8%) and eighteen percent (18%) over \$1,500.00 be established as the legal percentage rates on all delinquent taxes.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

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ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-19-013- RESOLUTION- ESTABLISHING END OF YEAR PENALTY ON DELINQUENT TAXES
IN EXCESS OF \$10,000**

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow a year-end penalty of 6% on a delinquency in excess of \$10,000.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the Tax Collector is hereby authorized to charge a 6% penalty if a delinquency is in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

R-19-014- RESOLUTION- DESIGNATING OFFICAL NEWSPAPERS

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the Asbury Park Press, The Coast Star, and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Spring Lake.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: None

ABSENT: None

ABSTAIN: None

Business Items Under Consideration: None

Council Comments & Staff Reports:

Mayor Naughton wished everyone a happy new year and welcomed back Councilman Drasheff and Councilwoman Whalley. She thanked all of the volunteer organizations throughout town and thanked all the individuals involved for their time with their involvement with the Planning Board, Historical Society, Preservation Alliance, Woman’s Club and many other organizations.

Mr. Drasheff thanked the public for their support.

Mr. Judge congratulated Mr. Drasheff and Ms. Whalley.

Mr. Frost congratulated Mr. Drasheff and Ms. Whalley and wished everyone a happy new year.

Mr. Sagui congratulated Mr. Drasheff and Ms. Whalley.

Ms. Whalley thanked the public and expressed how honored she is to serve the public and be a part of this small town. She thanked all of the organizations and committees throughout town along with the administrative staff and DPW staff.

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Ms. Whalley congratulated Rich Clayton and Pete Casagrande for the train exhibit with over six thousand visitors over the five weeks it was open, donating over \$8,000 to Common Ground Grief Center.

She continued that the Board of Education welcomed three new members at their last meeting; Jim Worth, Noelle Giblin, and Karen Matuch.

She continued that Mr. Dempsey will talk about the open space grant for Divine Park.

Borough Engineer's Report:

Mr. Avakian thanked the Mayor and Council for the continued appointment.

Borough Attorney's Report:

Mr. Colao is glad to be back for year eleven or twelve. He congratulated Mr. Drasheff and Ms. Whalley on the election and shared that the best thing about working with this council is that Spring Lake always comes first.

Borough Administrator's Report:

Mr. Dempsey reported that Spring Lake received a \$125,000 Open Space Grant for Divine Park Phase III. He continued that this phase will finish improvements to the park including the platforms around the lake and the nature trails.

Mr. Dempsey then reported that cameras have been ordered for the different areas around the town along with a license plate reader that can be used around town. Mr. Dempsey expects the license plate reader will be installed within the next six to eight weeks.

Public Comments:

Mike Aquino, 19 Worthington Avenue thinks the downtown area needs to be revitalized, stating that many businesses suffer. Mr. Aquino asked if there is a plan to revitalize more of the downtown area. Mayor Naughton explained that she would love to see a liquor license downtown, which we currently do not have. She continued that about twelve years ago all of the buildings downtown were zoned to be retail only, so any of the commercial establishments that are non-retail are grandfathered in. She continued that during that time they also created the Business Improvement District.

Mr. Aquino continued that there are ways to get liquor licenses and thinks the Council should consider getting a liquor license.

Mr. Judge agreed with Mayor Naughton and explained that they have looked into getting an additional liquor license but continued that this year they will be undergoing the review of the Master Plan where they will be looking into Third Avenue.

Mr. Frost added that they should encourage the Planning Board to look at mixed use for downtown. He thinks within the next five years there will be more vacancies downtown. He agrees with the idea of having a bar or restaurant downtown.

Mr. Drasheff explained that the Council has contacted the State delegates to get a new liquor license, but the hospitality association and wholesale distributors association have restricted many of the liquor licenses.

Mr. Erbe explained that they have had conversations with the town planner in regards to zoning but they want downtown to be a vibrant place and they have recently had success there but need to continue in that direction.

Ms. Whalley explained that the land use committee will be a part of the review of the Master Plan. As liaison to the Business Improvement District, she explained that the BID includes all stake holders, including several representatives of commercial property owners, and they will be meeting to make

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recommendations for the Master Plan review. She thinks that the downtown has never looked better but agrees that there is a high turnover and many of the businesses struggle. She continued that she has been working with the New Jersey League of Municipalities supporting a change to the liquor license law and allow restaurants with certain square footage to be able to serve beer and wine. She believes that mixed use zoning is part of the solution, noting that many buildings downtown are small.

Rich Clayton, 1207 Third Avenue agrees with Mr. Aquino, he believes that food is important and continued that one of the largest problems downtown is parking. They are hoping that many of their concerns are addressed with the review of the Master Plan.

Ms. Whalley introduced Carol Rizzo, Mayor of Neptune Township. Ms. Rizzo wished the council happy new year and hopes that they find a way to work together.

Adjournment

Mr. Judge offered a motion to adjourn the meeting, seconded by Mr. Erbe.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

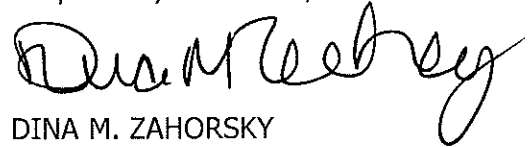
NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Time of Adjournment: 7:43 PM

Respectfully submitted,



DINA M. ZAHORSKY
Borough Clerk

Approved at a meeting held on: January 22, 2019